### MAR 28 1947

### \*DOI Waiver Letter In ERU File\*

MEMORANDUM TO: Director of Central Intelligence

SUBJECT:

Board on Geographical Names

REFERENCE:

Attached Memorandum from Director, Board on Geographical Names to Director of Central Intelligence, dated 12 March 1947.

### Problem.

1. To determine: (a) the extent to which the services of the Board on Geographical Names are required by CIG and (b) to recommend whether or not CIG should lend immediate financial assistance to the Board on Geographical Names which is faced, through lack of funds, with the loss of four key personnel in its China unit.

### Facts and Discussion

- 2. The Board on Geographical Names presently exists by virtue of three Executive Orders, 27A dated 4 September 1890, 399 dated 23 January 1906, 6680 dated 17 April 1934, (copies of which are included under Tab \*A\*). Executive Order 27A charges it with the primary function and responsibility of obtaining uniform usage in geographic nomenclature and orthograph throughout the Federal agencies; and enjoins such agencies to refer to the Board, for decision as the standard authority, all unsettled questions concerning these matters.
- 3. Executive Order No. 399 (reference Tab "A") changed the title to the U.S. Geographic Board and granted to it, in addition to functions previously charged, advisory powers regarding the programs and standards governing the preparation of maps and charts by the various agencies of the Government.
- Tab "A"), abolished the Board and transferred its functions to the Secretary of the Interior, the Board, as such, was reconstituted by order of the Secretary of the Interior in Departmental Order No. 2002, dated 26 October 1944, a copy of which is included under Tab "B". This action resulted in restoration of interdepartmental participation in the Board's activities. A chart showing the present composition of the Board is included under Tab "G". Of the sixty-five bodies authorised to the Board, sixty-one are on duty as of this date.

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- 5. Action is pending in the Eightieth Congress to provide statutory authority for the Board, based upon H.R. 1555 as amended. A copy of the revised draft of this bill is included under Tab "D". The revised bill was prepared by the Advisory Committee of the present Board, and was unanimously approved at a special meeting on 14 March 1947. If passed by the Congress this bill would safeguard interdepartmental interests in the foreign and domestic geographic name problem and provide authority for appropriation of funds necessary to carry out the purposes of the act.
- 6. A series of graphic exhibits illustrating the geographic name problem and how it is dealt with are included under Tab "E".
- 7. At the present time the Board derives the support for its activities primarily from working funds allocated by the Corps of Engineers. These funds have supported not only the War Department requirements for Board services but also those of the 125 agencies of other Federal Departments, including name editing of the JANIS Studies. We other funds are available to finance non-War Department requirements for the balance of the current fiscal year.
- 8. The Corps of Engineers have indicated to the Board that the services of the Chinese group (four personnel) will no longer be required due to completion of current map compilation programs in that area, and therefore the Board has been forced to notify subject personnel of termination of their employment effective 6 April 1947. Reference letter suggests CIG consideration of a proposal to retain the services of all or part of the group at least through the current fiscal year, or until such time as other funds may become available. Approximately \$4,500 is required to pay the salaries of subject personnel through 30 June 1947. The Board has initiated action to obtain an appropriation to finance non-War Department requirements through the 1947-1948 Fiscal Tear.
- 9. 30 August 1946, the Director of Central Intelligence, in a Memorandum to each IAB member invited their attention to the mission and authority of the Board, and requested that all personnel of the intelligence organizations of the State, War and Navy Departments having work in this field be alerted to these Executive Orders. This action was initiated in an effort to insure the greatest interchangeability of intelligence information and to facilitate the standardization of intelligence index procedures. By this action CIG has established the policy that uniformity in geographic name problems within the intelligence agencies of State, War and Navy Departments and OIG should be accomplished by utilization of the Board.

- 10. Implementation of the above stated policy with respect to China cannot be accomplished without favorable CIG action on the proposal contained in the reference letter as cited in paragraph 8 above.
- 11. The name problem with respect to China is particularly pressing in view of the fact that the published decisions of the Board are incomplete with respect to known requirements and not available in form convenient for reference or for intelligence indexing. This situation is no reflection upon the Board; it stems from the fact that pressing wartime requirements necessitated expedient measures which absorbed available research capacities in piecemeal projects. No additional time nor personnel were available to implement long-range complete area coverage plans.
- 12. CIG is vitally concerned with continued service from the Board in name problems on China, as well as all other areas, not only in support of uniformity in usage that would result within all U. S. intelligence agencies, but also as a consequence of its responsibilities for the Central Reference and Basic Intelligence Programs.
- 13. The fiscal aspects of the problem have been discussed informally with Assistant Chief, Finance Division, CIG. It has been determined that sufficient funds are available should CIG agree to pay the salaries of the four personnel involved for the balance of the fiscal year, and that it would be preferable to transfer funds on a reimbursable basis to the Board than to transfer subject personnel to CIG rolls. It was observed that the Finance Officers involved should be notified immediately upon CIG approval of this action in view of the time factor involved.
- li. The substantive aspects of the problem have been thoroughly explored within CIG, the State Department, the War Department and the Bureau of the Budget. The unanimous approval by the Advisory Committee of the Board of the proposed legislation is creditable evidence of their requirement for and support of continuance of the activities of the Board.

### Conclusions.

### 15. That:

a. The Board on Geographical Names is charged with a mission and with authorities of vital interest to, and jurisdiction over, the foreign name problems of the intelligence agencies of State, War and Navy Departments and CIO.

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- 4 -

- b. CIG through the establishment of interdepartmental intelligence policy, and by virtue of existing CIG requirements concerning foreign name problems in China and elsewhere is committed to support the Board to the extent practicable.
- c. Such support should be limited to immediate financial assistance to retain the services of the four Chinese personnel through the current fiscal year; and to support of H.R. 1555 which will provide statutory authority for the Board.
- d. CIG request representation on the Advisory Committee of the Board on Geographical Names in order to safeguard its interests in Board on Geographical Names' activities.

### Recommendations.

- 16. In view of the feregoing it is recommended that the Director of Central Intelligence:
  - a. Instruct the Executive for Personnel and Administration to arrange for an immediate transfer of funds to the Secretary of Interior for allocation to the Board on Geographical Hames, in the amount sufficient to retain the services of the four personnel of the China group, through the end of the current fiscal year. This action can be accomplished by signature on the memorandum attached under Tab \*P\*.
  - b. Sign the attached Memorandum (Tab "G") to the Secretary of Interior requesting the establishment of a name project on China for CIG and CIG representation on the Advisory Committee of the Board on Geographical Names.
  - c. Indicate to the Congress his support of H.R. 1555 (reference Tab \*Dn) as amended. (The nature of the statement and the time at which such support should be given will be indicated in a subsequent memorandum.)

ORE/LES/mem	
Distribution:	. /
Asst. Director, R&E(2	) V
Planning Staff (2)	

J. KLAHR HUDDLE Assistant Director Reports and Estimates

ICAPS		
	(Concur or Not Concur)	Signature



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### UNITED STATES GEOGRAPHIC BOARD

#### EXECUTIVE ORDERS

As it is desirable that uniform usage in regard to geographic nomenclature and orthography obtain throughout the Executive Departments of the Government, and particularly upon the maps and charts issued by the various Departments and bureaus, I hereby constitute a Board on Geographic Names and designate the following persons, who have heretofore cooperated for a similar purpose under the authority of the several Departments, bureaus, and institutions with which they are connected, as members of said Board:

Prof. Thomas C. Mendenhall, United States Coast and Geodetic Survey, Chairman.

Andrew H. Allen, Department of State.
Capt. Henry L. Howison, Light-House Board, Treasury Department.
Capt. Thomas Turtle, Engineer Corps, War Department.
Lieut. Richardson Clover, Hydrographic Office, Navy Department.
Otis T. Mason, Smithsonian Institution.
Herbert G. Ogden, United States Coast and Geodetic Survey.
Henry Gannett, United States Geological Survey.
Marous Baker, United States Geological Survey.

To this Board shall be referred all unsettled questions concerning geographic, names which arise in the Departments, and the decisions of the Board are to be accepted by these Departments as the standard authority in such matters.

Department officers are instructed to afford such assistance as may be proper to carry on the work of this Board.

The members of this Board shall serve without additional compensation, and its organization shall entail no expense on the Government.

Benj. Harrison

Executive Mansion September 4, 1890 Approved For Release 2000/08/29 : CIA-RDP79-01143A000400100007-1

#### EXECUTIVE ORDER

The official title of the United States Board on Geographic Names is changed to United States Geographic Board.

In addition to its present duties, advisory powers are hereby granted to this Board concerning the preparation of maps compiled, or to be compiled, in the various bureaus and offices of the Government, with a special view to the avoidance of unnecessary duplications of work; and for the unification and improvement of the scales of maps, of the symbols and conventions used upon them, and of the methods of representing relief. Hereafter all such projects as are of importance shall be submitted to this Board for advice before being undertaken.

THEODORE ROOSEVELT

The White House

August 10, 1906

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#### EXECUTIVE ORDER

ABOLISHMENT OF THE UNITED STATES GEOGRAPHIC BOARD AND TRANSFER OF ITS FUNCTIONS TO THE DEPARTMENT OF THE INTERIOR

WHEREAS section 16 of the act of March 3, 1933 (ch. 212, 17 Stat. 1517), provides for reorganisations within the Executive Branch of the Government, requires the President to investigate and determine what reorganisations are necessary to accomplish the purposes therein stated, and authorises the President to make such reorganisations by Executive Order; and

WHEREAS after investigation I find and declare that the abolishment of the United States Geographic Board and the transfer of its functions to the Department of the Interior would be in the public interest and would effectuate the purposes of said section 16;

NOW, THEREFORE, by virtue of and pursuant to the authority vested in me by the aforesaid section 16 of the act of March 3, 1933, it is ordered that the United States Geographic Board be, and it is hereby abolished; and it is further ordered that all of the functions of said Board, together with its chairman, secretary, and clerk-stemographer, records, supplies, equipment, and property of every kind, and unexpended balances of appropriations, be, and they are hereby transferred to the Department of the Interior to be administered under the supervision of the Secretary of the Interior.

This order will become effective in accordance with the provisions of section 1 of title III of the act of March 20, 1933 (ch. 3, 48 Stat. 16); Provided, that in case it shall appear to the President that the interests of economy require that the transfer be delayed beyond the date this order becomes effective, he may, in his discretion, fix a later date therefor, and he may for like cause further defer such date from time to time.

FRANKLIN D. ROOSEVELT

Done in triplicate.

The White House, April 17, 1934.

(NO. 6680)



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## UNITED STATES DEPARTMENT OF THE INTERIOR Washington

October 26, 1944.

ORDER NO. 2002

Subject: Declaration of functions and responsibilities of the constituent parts of the United States Board on Geographical Names.

Pursuant to the provisions of section 161, Revised Statutes (5 U.S.C. sec. 22); section 16 of the Act of March 3, 1933 (ch. 212, 17 Stat. 1517); section 1, Title III, of the Act of March 20, 1933 (ch. 3, 18 Stat. 16); Executive Orders No. 27-A, dated September 1, 1890; No. 399, dated January 23, 1906; No. 193, dated August 10, 1906; No. 3206, dated December 30, 1919; and No. 6680, dated April 17, 1934; this order prescribes the functions of the Division of Geography and the Advisory Committee which together shall be known as the United States Board on Geographical Names:

- I. The primary function and responsibility of the United States Board on Geographical Names is to obtain uniform usage in geographic nomenclature and orthography throughout the Federal agencies, and particularly on the maps and charts prepared by them.
- II. The Director of the Division of Geography is appointed by and is responsible to the Secretary of the Interior.
- III. The Division of Geography, under the supervision of the Secretary of the Interior, is responsible for the following geographic name functions:
  - (a) Formulates major rules, principles, and policies for the treatment of domestic and foreign geographic names;
  - (b) Prepares detailed rules, instructions, and procedures to standardise the treatment of geographic names, including tables of transliteration and transcription for non-Roman and nonalphabetic languages, by countries, groups of countries, or languages, and including lists of authorities with their reliability and order of precedence indicated.
  - (c) Investigates and recommends action on:
    - (1) Geographic names which are to be determined, changed, and fixed in the United States, its territories and possessions, international waters, and in lands or waters to which the United States has not formally recognised the sovereignty of a foreign nation.

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(2) Proposed new names for previously unnamed features in the United States, its territories and possessions, international waters, and in lands or waters to which the United States has not formally recognized the sovereignty of a foreign nation.

(3) Foreign geographic names in dispute, conflict, varied usage, or other uncertainty.

- (d) Works cooperatively with local boards, associations, and individuals in determining geographic name usage within the United States and its possessions.
- (e) Works cooperatively with corresponding agencies in other countries to attain consistency in the international treatment of geographic names.

(f) Prepares gazetteers of geographic names.

(g) Issues a series of publications as part of its program.

- (h) Maintains master files of geographic names and of research materials needed for the performance of its functions.
- (i) Transcribes or transliterates geographic names from non-Roman and nonalphabetic languages, at the specific request of a Federal agency lacking facilities.
- (j) Acts as a clearing house for information concerning geographic name work being done by Federal agencies, including transcription and the preparation of gazetteers.
- (k) Provides information requested by Federal agencies concerning the locations of places and the spelling or pronunciation of geographic names, when practicable without excessive research.
- (1) Reviews for compliance with official policy and the rules of the Board or checks, in detail, geographic names on maps and charts to be published, upon request by Federal agencies, insofar as practicable.
- IV. The functions and composition of the Advisory Committee are as follows:
  - (a) Because of the interdepartmental scope of the Board's activities the Advisory Committee, unless the Secretary of the Interior in any particular matter determines otherwise, reviews and approves, before final approval by the Secretary of the Interior, all principles, policies, technical procedures and name recommendations with respect to geographic names to be followed by Federal agencies.

It advises the Secretary of the Interior as to general policy, procedures and technical matters. Except as otherwise directed by the Secretary of the Interior the Division of Geography is guided by the recommendations of the Advisory Committee in matters relating to the use of decisions and rulings of the Board by Federal agencies.

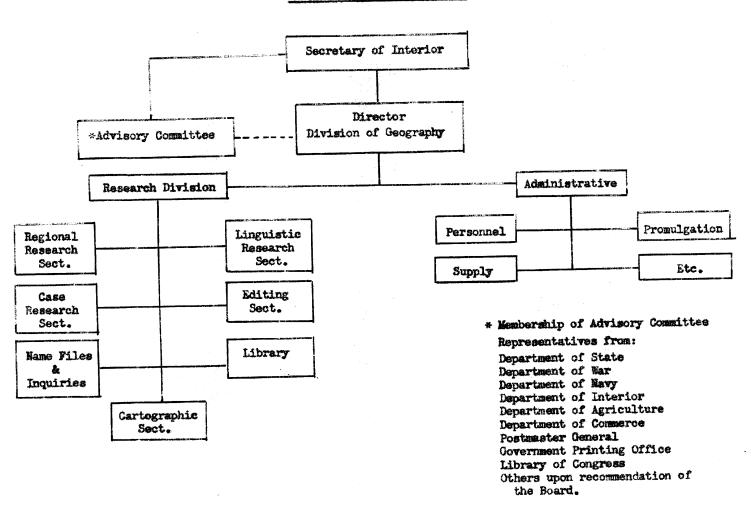
- (b) The Committee membership shall consist of representatives of Federal agencies most concerned with geographic names and of professional associations. It may also include individuals and representatives of private groups. Members of the Committee shall be appointed by the Secretary with approval of the agency concerned, and the number of members shall be fixed from time to time by the Secretary. Members shall serve for a period of two years but they shall be eligible for reappointment. All members not representing Federal agencies shall be nonvoting members. The Committee shall be headed by a chairman nominated by the Committee and appointed by the Secretary of the Interior. When additions to, and changes in agencies or groups to be represented are desirable, the Advisory Committee shall make recommendations to the Secretary of the Interior. The Director of the Division of Geography shall serve as Executive Secretary to the Advisory Committee, and shall be a member of the Committee, but not vote.
- V. To the extent of any inconsistency with the provisions hereof, Order No. 1010 of December 10, 1935, and Order No. 1944 of April 17, 1944, are hereby modified.

/s/ HAROLD L. ICKES

Secretary of the Interior.



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Note: The Advisory Committee is concerned with policies governing the activities of the Board as well as with the substantive recommendations of the Research Division.



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### A BILL

To promote uniformity of geographic nomenclature in the Federal Government, and for other purposes.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled. That the Secretary of the Interior, hereinafter called the Secretary, conjointly with the Board on Geographic Names, as hereinafter provided, shall provide for uniformity in geographic nomenclature and orthography throughout the Federal Government. The Secretary may exercise his functions through such officials as he may designate, except that such authority as relates to the final approval or review of actions of the Board on Geographic Names shall be exercised by him, or his Under or Assistant Secretaries.

Sec. 2. There is hereby established a Board on Geographic Names, hereinafter called the Board. The membership of the Board shall include one representative from each of the Departments of State, War, Navy, Post Office, Interior, Agriculture and Commerce, and from the Government Printing Office, and the Library of Congress. The Board may also include representatives from such Federal agencies as the Secretary, upon recommendation of the Board, shall from time to time find desirable, even though these agencies are in the departments otherwise represented on the Board. The members of the Board shall be appointed by the respective heads of the departments

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or independent agencies that they represent. Each member shall be appointed for a two-year term but may be reappointed to successive terms. The members of the Board shall serve without additional compensation. The Board shall nominate a Chairman to be appointed by the Secretary, and shall establish such working committees as are found desirable.

Sec. 3. The Board, subject to the approval of the Secretary, shall formulate principles, policies and procedures to be followed with reference to both domestic and foreign geographic names; and shall decide the standard names and their orthography for official use. The principles, policies and procedures formulated hereunder shall be designed to serve the interests of the Federal Government and the general public, to enlist the effective cooperation of the Federal departments and agencies most concerned, and to give full consideration to the specific interests of particular Federal and state agencies. Action may be taken by the Secretary in any matter wherein the Board does not act within a reasonable time. The Board may make such recommendations to the Secretary as it finds appropriate in connection with this Act. Negotiations with foreign governments with respect to foreign geographic names shall be conducted through the Department of State to such extent and in such manner as may be jointly determined by the Secretary of State and the Secretary of the Interior.

Sec. 4. The Secretary shall cause such studies and investigations

able in carrying out the purposes of this Act, and he shall provide a place of meeting and staff assistance to the Board. The staff shall be responsible to the Secretary, who shall prescribe its relations to the Board and to the committees of the Board. The Secretary may establish, from time to time, upon recommendation of the Board, advisory committees of United States citizens who are recognized experts in their respective fields to assist in the solution of special problems arising under this Act.

- Sec. 5. For the guidance of the Federal Government, the Secretary shall promulgate in the name of the Board, from time to time and in such form as will carry out the purposes of this Act, decisions with respect to geographic names and principles of geographic nomenclature and orthography. The Secretary shall also furnish such additional information with respect to geographic names as will assist in carrying out the purposes of this Act.
- Sec. 6. With respect to geographic names the pertinent decisions and principles issued by the Secretary shall be standard for all material published by the Federal Government.
- Sec. 7. Nothing in this Act shall be construed as applying to the naming of the offices or establishments of any Federal agency.
- Sec. 8. There are hereby authorized to be appropriated such sums as may be necessary to carry out the purposes of this Act.



## THE PLACE - NAME PROBLEM

WHAT IS IT?

TOWN CITY VILLAGE
RIVER MOUNTAIN WELL
MINE RAILROAD STATION
AIRFIELD CANAL REEF

WHERE IS IT?

NORTH SOUTH EAST WEST

25 MILES FROM X

368 KILOS NORTH OF Y

LAT. 140° N. LONG. 37° E.

WHAT IS THE NAME & ITS SPELLING?

Kanggyong Targo Gangri Горький Gor'kiy (Gorki) 인션 Inch'ŏn (Chemulpo)

瀋陽 Shen-yang (Mukden)

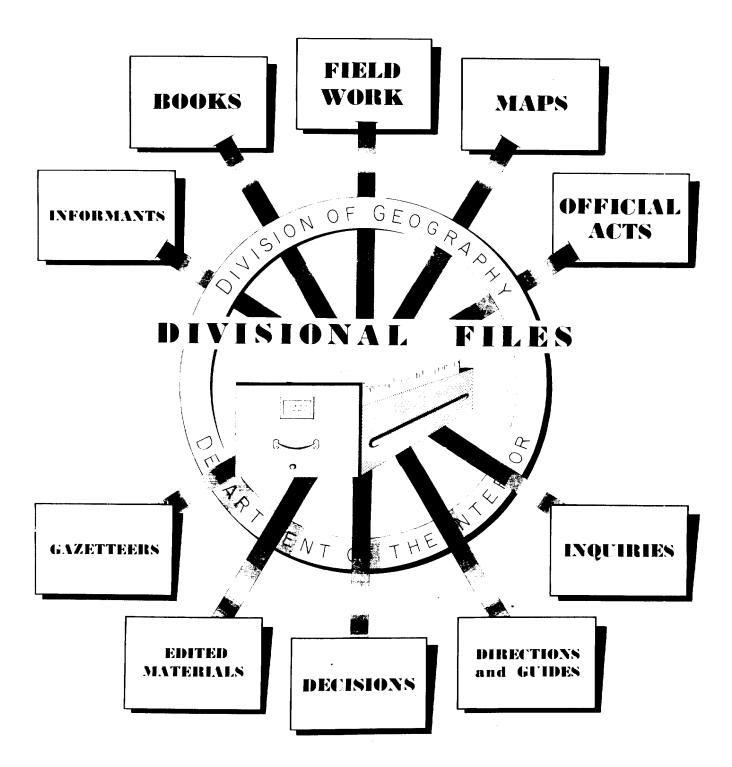
The Place Name Problem

fication of a "correct" name with its proper object. "Correctness" of a name may be refective of an adequate or proper transcription or transliteration; a recent over a former name; an application to a specific name among choices; and other elements. Simply stated the problem is one of identi-In onher words what is it? Where is it? How 4s it spelled? And of course the

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DEPARTMENT OF THE INTERIOR
UNITED STATES BOARD ON GEOGRAPHICAL NAMES
DIVISION OF GEOGRAPHY

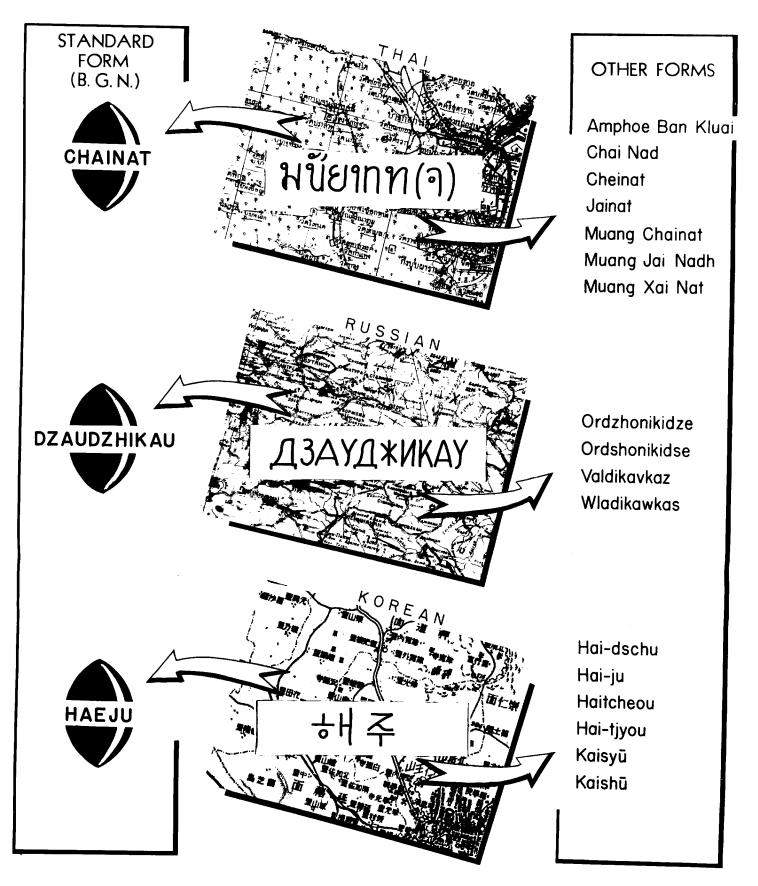
### CENTRALIZED PERFORMANCE

KEY TO EFFICIENCY AND UNIFORMITY



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# TRANSCRIPTION AND STANDARDIZATION

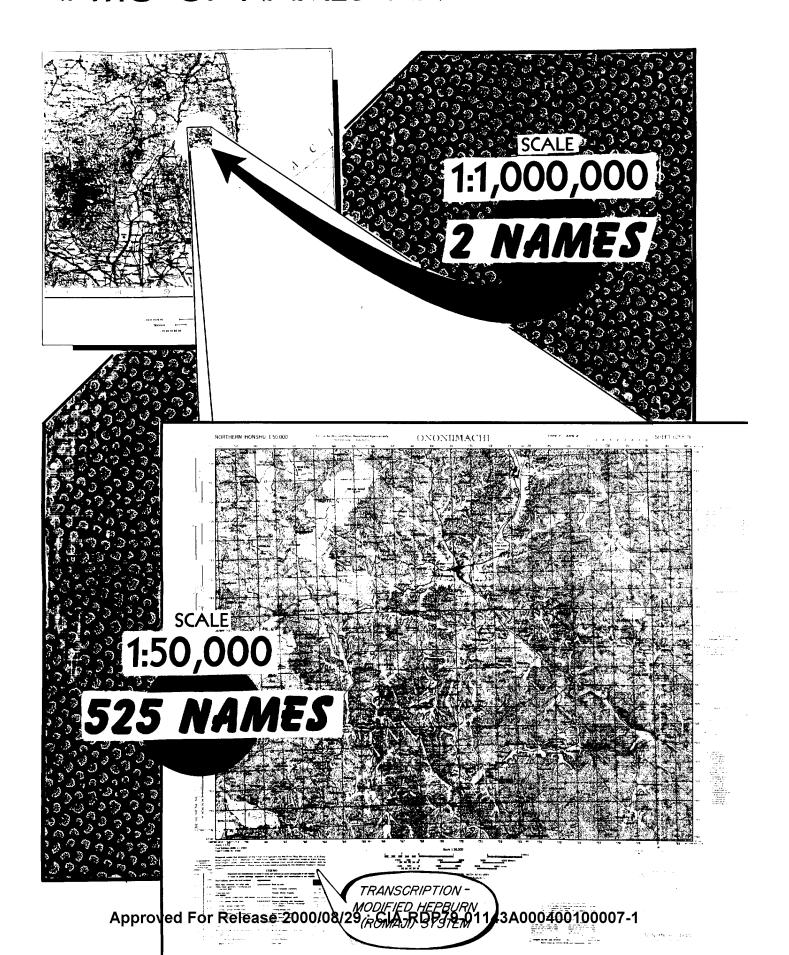


"Transcription and Standardization"

No individual or organization working separately can provide standard forms for names originally appearing in non-Latin ordon-alphabet languages. The effort must be centralized and specialized and these must be acceptance by all agencies of the findings. Such is possible only thraugh support of an organization such as the Board on Geographical Names, which by virtue of its interdepartmental cheacter is designed to achieve such standardization.

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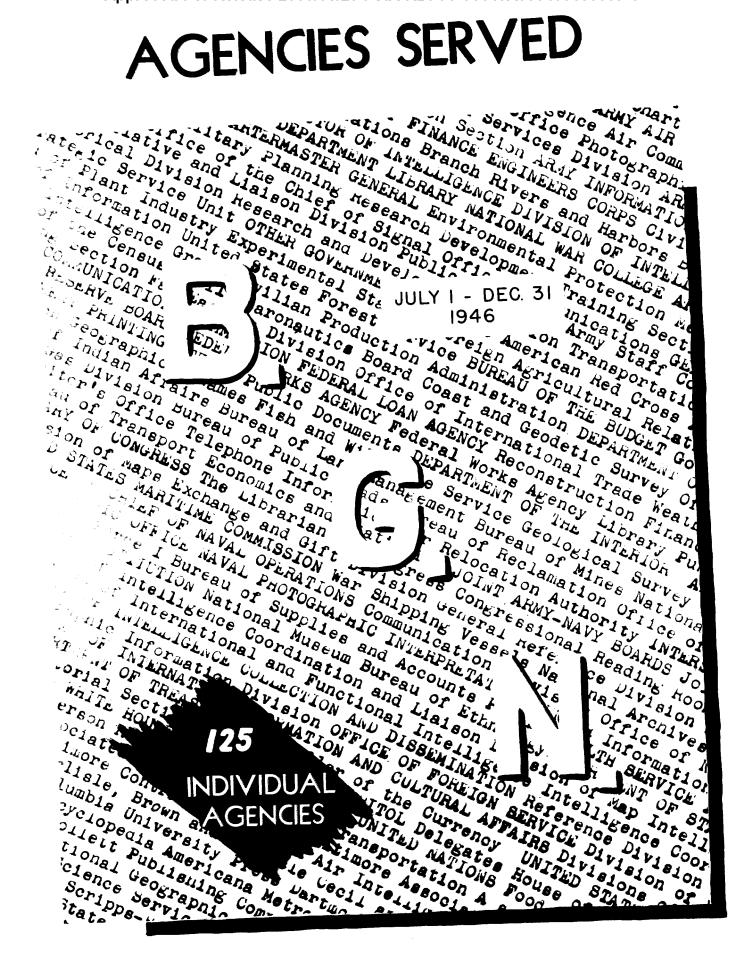
### RATIO OF NAMES AND MAP SCALE



"The Problem of Scale"

The magnitude of the job can be realized only if one is aware of the geometric progression of Arcrease in name requirements which interest may be large scale mapping or interest in the spelling and location of places for other intelligence purposes. Before world War II mays at scales of 1:1,000,000 or smaller seeded sufficient for all purposes except extremely localized requirements. It seems patent now that the intelligence interests of the government at present warrant moving to the government at present warrant moving to the government at present warrant moving to the government at present that requirements at scales of only 1:1,000,000 will require information on approximated 30,000,000 variant on approximated 30,000,000 variant on the forms. We estimate that not more than 3% of this work has been accomplished. However, the present Board in one year is present in the more than 50 years of the present in the more than 50 years of the presentence. And the number is informating rapidly with improvements in methods being developed.

# AGENCIES SERVED



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### "Agencies Served"

Since July 1, 1946 (note: a considerable period after V-J Day) 125 different Federal offices have called on this office for assistance in the solution of place-name problems. The savings to the Federal Governament in time and money alone would seem apparent; but perhaps of equal significance is the fact that all agencies received a standard answer. This is possible only because of the central files of information which for a significant proportion of the requests involved only the cost of a telephone call and an examination of the file.

Probably over 400 different Federal offices, over half of which are State, War and Navy agencies, receive publicantions of the Board through its regular mailing list.

# DEPARTMENT OF THE INTERIOR UNITED STATES BOARD ON GEOGRAPHICAL NAMES DIVISION OF GEOGRAPHY

# PROCEDURE FOR RENDERING DECISIONS REQUESTS **POLICY** -LIST OF Advisory Committee **DECISION** The state of the s Gazetteers **Edited Materials**

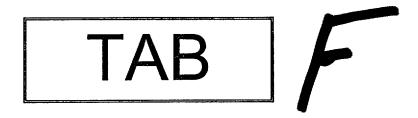
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Procedure for Rendering Decisions

This chart serves to illustrate the procedure by which name determinations are reached.

Essential in the argument is the fact that determinations are not reached in a vacuum butchrough the assistance of all agencies inferested and with a stake in the problem.

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MEMORANIZM FOR THE EXECUTIVE FOR PERSONNEL AND ADMINISTRATION

STOJECT:

Transfer of CIC Funds to the Secretary of Interior for Allocation to the Board on Geographical Names.

1. Pursuant to the establishment of a CIO requirement for services from the Board on Geographical Masses, a transfer of CIO funds to the Department of Interior to the extent of approximately is required to meet the salaries of personnel to be so engaged for the duration of the current fiscal year.

STATINTL

- 2. Issediate action by your office is necessary in order to accomplish the transfer of funds prior to 6 April 1947, the effective date on which subject personnel will be terminated due to lack of funds.
  - 3. It is therefore requested that:
  - a. Your office take such action as is necessary in order to accomplish the objectives of the foregoing.
  - b. Centact Planning Staff, CRE, extensions 2803-04, for detailed information required.

ORE/LES/voj



The Honorable J. A. Krug Secretary of the Interior Washington, D. C.

My dear Mr. Secretary:

The Central Intelligence Croup has a continuing interest in, and a firm requirement for, the services rendered to the several agencies of the Federal Government by the Board on Geographical Names.

These services are particularly pertinent to foreign name problems arising within the intelligence agencies of the State, War and Navy Departments and this office, with respect to facilitating greatest interchangeability of intelligence informations, and standardization of intelligence indexing procedures.

Accordingly, the member agencies of the Intelligence Advisory Board and the offices of CIG have been requested to alert all personnel concerned in this field to the Executive Orders governing the mission and authorities of the Board.

It has come to my attention that the services of the Chinese Group, Personnel Division, Board on Geographical Names are being terminated due to lack of funds for salaries for the balance of the current fiscal year.

This office regards the name problem in the China area as being particularly pressing in view of known requirements for names in the central and northern areas.

It is therefore desired that the China Group be retained by the Board to be employed on name problems in the central and northern areas of China in accordance with specific requirements to be conveyed by this office to the Director of the Board at a later date. Funds for this purpose will be transferred to the Department of Interior by CIG in amounts sufficient to support this activity for the balance of the current fiscal year.

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It is requested that CIG be accorded membership on the Advisory Committee of the Board in order to represent its intelligence interests in foreign name problems.

Sincerely,

ORE/LES/vej
Distribution:
Asst. Director, ORE (2)
Central Records (2)
Planning Staff (2)